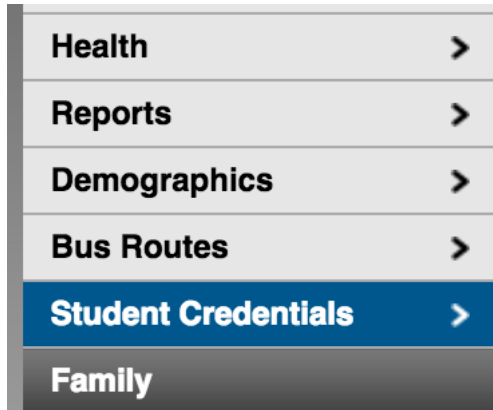


1¶ Login to Parent Portal:

<https://campus.district833.org/campus/portal/southWashington.jsp>

2¶ Select Your Child:



3¶ Click on Student Credentials:

Student Credentials

Attribute

UserName

Password

Lunch PIN

Schoology Parent Access Code

4¶ Copy the code that is across from Schoology Parent Access Code

5¶ Go to Schoology.com and click on Signup and choose Parent:

<https://app.schoology.com/register.php?type=parent>

Sign up for Schoology

Back

Access Code

Enter the access code provided by your child's instructor

Continue

6¶ Paste your child's access code:
And click Continue

7) Fill in the information as a parent (First Name, Last Name, Email, Password)

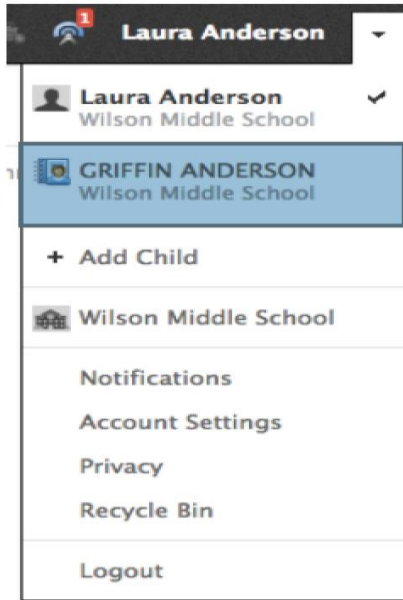
This should not be your child's information as they already have an account.

(Be sure to check the box next to Agreeing to privacy policy.)

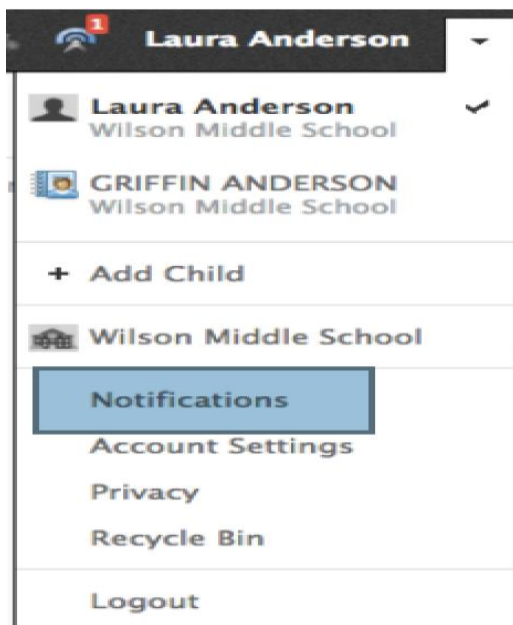
If you receive an error that your email is in use, please contact WMS at 651-425-4501.

First Name	Last Name
Email or Username	
Password	
Confirm Password	
<input type="checkbox"/> Receive periodic Schoology updates	
<input checked="" type="checkbox"/> By clicking Register, you are agreeing to our Privacy Policy and Terms of Use	

8) Click the drop down next to your name and choose your child



9) Click the dropdown next to your child's name and choose notifications



- 10¶ Notification Options:
- a. Parent Email Digest – Sends class updates
 - i. Turn on if you would like this feature
 - ii. Repeat: Choose how often you would like to receive the email (Daily or Weekly)
 - iii. Time: What time of Day

 - b. Over Due Assignment Updates – Sends you emails when your child has overdue assignments
 - i. Turn on if you would like this feature

Parent Email Digest

Receive weekly or daily email reports of your child's activity

Email Summary: Off
 On

Repeat:

Time:

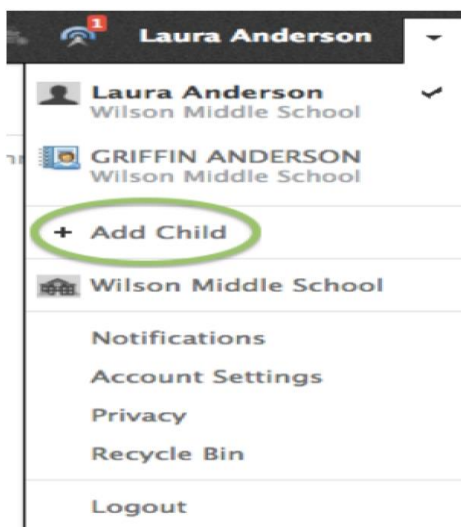
Overdue Submissions Email

Receive an email when an item's due date has passed without a submission from your child.

Email Notification:

Save Changes

- 11¶ If you have an additional Child – Repeat Steps 1-4. Then go back to www.Schoology.com and Click the Drop down next to your name and click Add a Child



Parents will always login at www.schoology.com or with the Schoology App